

The Colony Youth Baseball Association

Bylaws

Table of Contents

ARTICLE I (NAME)	3
ARTICLE II (OBJECTIVE)	3
ARTICLE III (GOVERNMENT)	3
ARTICLE IV (ADMITTANCE)	4
ARTICLE V (FINANCIAL POLICY)	5
ARTICLE VI (REMOVAL FROM OFFICE)	5
ARTICLE VII (BOARD OF DIRECTORS)	6
ARTICLE VIII (Coordinator Positions)	9
ARTICLE IX (PROTEST, COMPLAINTS & DISCIPLINARY ACTION)	11
ARTICLE X (REGISTRATION)	14
ARTICLE XI (COACHING GUIDELINES & RESPONSIBILITIES)	14
ARTICLE XII (UMPIRES AUTHORITY)	16
ARTICLE XIII (PRACTICING)	16
ARTICLE XIV (TEAM SELECTION/DRAFTING PROCEDURES)	16
ARTICLE XV (INSURANCE)	18
ARTICLE XVI (TOURNAMENTS)	19
ARTICLE XVII (AWARDS)	19

ARTICLE I (NAME)

1.1 This organization shall be known as The Colony Youth Baseball Association hereinafter referred to as “TCYBA” or “league”.

1.2 Any use of the name for advertising, promotional activities, fund raisers, or any other reason without prior approval from the TCYBA Board of Directors is prohibited.

ARTICLE II (OBJECTIVE)

2.1 The objective of this organization is to foster and promote the game of baseball by developing fundamental baseball skills, promoting good sportsmanship, and furnishing wholesome recreation for the youth of The Colony. To achieve this objective, TCYBA shall provide a supervised program utilizing uniform rules, regulation, procedure and methods of playing.

ARTICLE III (GOVERNMENT)

3.1 In accordance with section 501 C (3) of the Federal Internal Revenue Code, the TCYBA shall operate exclusively as a non-profit educational organization providing a supervised program of youth baseball. No part of the net earnings shall inure to the benefit of any private shareholder or individual. Reasonable compensation to TCYBA Board Members for services to facilitate tournaments, as explained in Article XVII (Tournaments), must be approved by the TCYBA Board of Directors and documented in the minutes. TCYBA will not be involved or associated with any group or person(s) who is carrying on propaganda or otherwise attempting to influence legislation, and will not participate in or attempt to intervene in any political campaign of any candidate for public office.

- A. Each year it shall be the responsibility of the acting TCYBA Board of Directors to fill out and submit all the proper tax forms for this association to the IRS (e.g. – IRS Form 990, 1099-MISC, etc.).
- B. Not more than once every four (4) years it shall be the responsibility of the acting TCYBA Board of Directors to submit a periodic report to the Texas Secretary of State (Form 802).

3.2 As provided in the Articles of Incorporation filed with the Texas Secretary of State, TCYBA has no members and, as such, TCYBA is governed by a self-perpetuating Board of Directors that elects its own successors.

- A. Only adults of at least 18 years of age who are actively involved in the operations of TCYBA during the preceding season or who have a vested interest in a child that is currently participating in the TCYBA program may be elected to the Board of Directors.
- B. Candidates for the Board of Directors may be nominated by an existing Board member or may make request for consideration for election to the Board.
- C. Election of Board member candidates must be accomplished by a majority vote of the existing Board of Directors.

3.3

The election of officers, commissioners, and coordinators from among the Board members shall be held before August 1, during the same year, at an Annual Meeting of the Board of Directors which is called for that purpose.

A. Notification of this meeting will be issued to all Board members and shall be posted on the league's official website at least seven days prior to the meeting.

B. The term for officers, commissioners, and coordinators shall be one year. A "YEAR" will constitute the time from the election meeting of the current year to the election meeting of the following year.

C. Officers, commissioners, and coordinators are eligible for re-election.

D. Any officer, commissioner, or coordinator position vacated during the one-year term may be filled by a majority vote of the Board of Directors and will satisfy the remainder of the one-year term.

3.4

Only meetings called by the President or two-thirds of the TCYBA Board of Directors will be deemed an "Official Board Meeting".

A. A minimum of two (2) officers must be present at each official meeting.

B. A minimum Quorum of one more than 50% of the existing Board members must be present at a meeting in order to transact business.

C. The Board of Directors will hold regular monthly meetings or as often as needed.

D. SPECIAL MEETINGS – Special meetings will address only those subjects for which it was called and no other business (i.e. any disciplinary meetings to acquire information or administer disciplinary action, any meetings to discuss the results of a finding in the background check process.) All discussions will be deemed confidential unless determined otherwise by two-thirds majority vote at the time of the meeting. TCYBA Board Members shall maintain confidentiality in regard to these meetings and possible consequences except for that communication that is necessary among cognizant persons to administer the disciplinary action program and the necessary communication that is required in these by-laws.

3.5

All matters concerning the policies and interpretations of the rules and bylaws of TCYBA shall be decided by a majority vote of the TCYBA Board of Directors.

3.6

Any motion carried by a majority vote at a Board Meeting cannot be remanded, unless by a majority vote of the TCYBA Board of Directors.

3.7

A majority vote of the Board of Directors present in accordance with the quorum requirements set forth in Article III, Section 3.4B at any official meeting of TCYBA shall govern any and all decisions, and or transactions of that meeting.

3.8

"Robert's Rules of Order" shall govern the proceedings of all Official Board Meetings, except where the constitution of the TCYBA By-Laws conflict with "Robert's Rules of Order".

3.9

In regards to the USSSA rulebook and the amended rules of TCYBA, the Board of Directors will have full authority to impose whatever penalty or penalties if any at all, they deem appropriate for any violation of all said rules.

3.10

TCYBA will be governed under USSSA, Inc. rules until otherwise noted and the bylaws are amended.

A. Only the "amended rules" set forth by the TCYBA Board of Directors will have precedence over USSSA, Inc. rules.

ARTICLE IV (ADMITTANCE)

4.1

Admittance to participate in TCYBA as a Head Coach, Player, Assistant Coach, or Practice Facilitator must be obtained through application with approval from the TCYBA Board of Directors. The form is to be filled out completely. The TCYBA Board of Directors, who will specify the required certifications, will process all applications. No one will be allowed to participate in any way, or be allowed on the playing field or in the dugout during any league game or tournament play without the proper application to TCYBA. (Unless otherwise approved by TCYBA). Practice Facilitator (Any person that will be helping with practice or that may be one on one with the players)

4.2

Any person wishing to apply for position of Head Coach, Assistant Coach or Practice Facilitator must agree to a personal background check prior to application review by the TCYBA Board of Directors. Any person who has ever been convicted or indicted of any felony or convicted or indicted of a misdemeanor relating to an offense of murder, sexual assault, kidnapping, indecency with a child, child abuse, rape, domestic violence, etc., will not be allowed to participate in TCYBA. Any person wishing to apply for position of Head Coach, Assistant Coach or Practice Facilitator may petition the Board to request a special circumstance consideration. Each special consideration made by the TCYBA Board of Directors will be carefully considered, as to the interest of the children, who will participate in this organization.

ARTICLE V (FINANCIAL POLICY)

TCYBA must keep accurate account of all financial records including receipt and disbursement of all monies in accordance with generally accepted accounting principals.

5.1

The TCYBA Board of Directors shall establish a budget each year before opening day. Although this budget is somewhat vague in some areas (Umpire expenses, awards, equipment.....etc), it will be followed as close as possible.

5.2

All expenditures over the amount of \$500.00 shall require a signature from two of the following three Executive Officers: President, Vice President, or Treasurer. No Executive Officer may be a signatory on any check payable to himself/herself.

5.3

The present Board of Directors and the new Board of Directors shall review the financial books at the first "Official" board meeting of the New Year.

5.4

When the TCYBA decides to purchase the necessary equipment, supplies and materials needed to operate the league, the TCYBA will use prudent judgment and make sound decisions as to "where items will be purchased" and "what items will be purchased"

- 1) Purchases over the amount of \$200.00 will require a majority vote of the Board of Directors at any meeting.
- 2) Bids may be sent out for certain items at the Boards discretion.

ARTICLE VI (REMOVAL FROM OFFICE)

6.1

If for any reason a Board member's actions are found to be detrimental to TCYBA, a Special Meeting may be called by a majority vote from the Board of Directors. A Special Meeting may not be a part of the regular board meeting, unless such a request has been formally announced and placed on the agenda 72 hours prior to the regular meeting. To effect the Removal from Office of any Board Member, a two-thirds vote of the entire Board of Directors, not just of the voting quorum, will be had.

6.2

In the event the President of the Board is removed voluntary or involuntarily, the Vice President shall act as President until the Board of Directors has elected a new President.

6.3

Any coach conducting him/herself in an unsportsmanlike manner, or who jeopardizes the well being of any child, can be removed from his/her position by a two-thirds vote of the Board of Directors. (REFER TO ARTICLE IX.4 Codes of Ethics)

6.4

Any Board Member who fails to attend two consecutive regular meetings, or a total of three regular meetings in one year, after having been given reasonable notification of the meeting, shall automatically be removed from the Board, and his/her position shall be considered vacant. If a Board Member is removed under this section, he/she will not be eligible for election to the Board for a period of one year.

6.5

When a Board Member is aware of a regular meeting, and knows he/she will be unable to attend, the board member must notify a Board Officer (President, Vice President, Secretary, Treasurer at least four hours prior to the meeting by phone, email or in person. If notification is given, this absence will not be included in the requirements for section 6.4 above.

6.6

There shall be no appeals from anyone who has been removed by the TCYBA Board of Directors.

ARTICLE VII (BOARD OF DIRECTORS)

7.1

The TCYBA Board of Directors will consist of Four (4) Officers.

7.2

The TCYBA Board of Directors will consist of Five (5) Commissioners.

7.3

The TCYBA Board of Directors will consist of the number of Coordinators deemed necessary to execute the objectives of the league.

7.4

The TCYBA Officer positions are as follows:

- A. PRESIDENT
- B. VICE PRESIDENT
- C. SECRETARY
- D. TREASURER

7.5

The TCYBA Commissioner positions are as follows:

- A. 6 & UNDER COMMISSIONER (Tball & Modified)
- B. 8 & UNDER COMMISSIONER (Coach Pitch)
- C. 10 & UNDER – 14 & UNDER COMMISSIONER (Baseball)
- D. SELECT COMMISSIONER
- E. RULES COMMISSIONER

7.6

The TCYBA Coordinator positions may be expanded as deemed necessary by the Board of Directors. The established baseline positions are as follows:

- A. FIELD AND EQUIPMENT COORDINATOR
- B. CONCESSION COORDINATOR
- C. FUNDRAISING COORDINATOR
- D. VOLUNTEER COORDINATOR
- E. SCHEDULING/TOURNAMENT COORDINATOR
- F. INFORMATION & WEB COORDINATOR

7.7

DUTIES OF EACH BOARD POSITION

A. PRESIDENT

1. Oversee the entire operation of TCYBA
2. Preside at all Board Meetings.
3. Coordinate league operations with the City of The Colony.
4. While chairing a meeting, the President will not vote except to break a tie unless his/her vote is called for in these Bylaws.
5. Ensure that accurate records of all background checks are kept.
6. By December 1st of each year, generate the annual calendar of pertinent TCYBA events, board meetings, registration, etc, and update the calendar as needed.
7. Enter into the annual facility use agreement with the The Colony Parks Dept.
8. Appoint tournament facilitators as needed. See Article XIX (Tournaments).
9. Timely retrieval of mail from the TCYBA post office box.
10. Coordinate registrations and drafts.
11. Prepare and disburse all necessary forms and flyers for upcoming season.
12. Provide the The Colony Parks & Recreation Department of current season schedule and notify them of any rescheduled games as required within the facility agreement.
13. Check league email in a timely manner.

B. VICE PRESIDENT

1. Assume duties of President in his/her absence or upon vacancy of the presidency.
2. Assist President in overseeing the entire operation of TCYBA.
3. Responsible for making sure TCYBA Bylaws are reviewed, corrected, and updated.
4. Responsible for TCYBA business development initiatives. Recruit new business sponsors, maintain relationships with current sponsors and renew yearly sponsorships.
5. Assists in liason duties between committees and the Board.

6. Keep accurate record of all Coaches' applications and certifications.
7. Maintain record of age verification for each player.
8. Check league email in a timely manner.

C. SECRETARY

1. Keep accurate minutes at all meetings.
2. Keep all TCYBA records up to date.
3. Document and facilitate any official complaints or protests as per the process outlined in Article IX of these Bylaws.
4. Record and facilitate disciplinary correspondence, which will be based, strictly on the outcome of the Boards review and subsequent decision for final action as outlined in Article IX.3 of these Bylaws.
5. Maintain a list of all Board Members including board position, address, and contact information.
6. Check league email in a timely manner.
7. Notify all Board members of the dates, times and locations of all official meetings as well as securing the location of each meeting.
8. Keep accurate records of all players' registration, copies of birth certificates and medical releases.
9. Keep Insurance policy current and have the City of The Colony listed as Additional Insured.

D. TREASURER

Prepare a financial statement for each monthly meeting. If more than one meeting is scheduled in a month a new financial statement is not needed.

1. Keep accurate account of all financial records of TCYBA including receipt and disbursement of all monies.
2. Provide information to and work with TCYBA CPA to ensure that all taxes and other reports are up to date. (e.g. - Sales tax, federal tax, 501 classification, Texas Secretary of State Form 802 Non-Profit Periodic Report, IRS Form 990, 1099-MISC)
3. Make sure that all monthly bills are paid in a timely manner.
4. Issue notices for delinquent registration accounts.
5. Keep accurate account of sponsor monies.
6. Prepare the annual budget and track annual income and spending compliance.
7. Prepare an accurate annual financial statement to be issued to the newly elected officers, commissioners, and coordinators on or before the date of the TCYBA annual election meeting.
8. Work with President or Vice President to prepare monthly and annual financial reports.
9. Check league email in a timely manner.

E. LEAGUE COMMISSIONERS

1. Directly responsible for their Divisions and answerable directly to the Board.
2. Assist in the recruitment of Head and Assistant Coaches; ensure applications are submitted.
3. Ensure all pertinent information is communicated to coaches.
4. Responsible for coordinating their Division's draft proceedings and coach's information meeting.
5. Provide team rosters and player contact information to coaches.
6. Coordinate field practice times.
7. Work with equipment coordinator to ensure coaches are issued needed equipment.
8. Report and facilitate improvements that need to be made to the playing fields.
9. Report and, if possible, repair any potential safety hazards to the playing field, dug out or surrounding area.
10. Ensure all Head Coaches have a Coaches book that will contain:
 - A. a current copy of the TCYBA Bylaws and General Playing Rules
 - B. an up-to-date pitching log for his/her team, if applicable
11. Each Commissioner may have additional responsibilities added by the president, as needed, throughout the course of a season.
12. Any and all rescheduling of Recreational games shall be made as provided in the facility usage agreement.
13. Check league email in a timely manner.

E. RULES COMMISSIONER

1. Implement and enforce baseball rules according to USSSA rules, regulations, and by laws.
2. Work closely with the Umpire in Chief to oversee all umpires and umpire vendors that are used.
3. Work closely with interlocking associations to ensure their rules are aligned with TCYBA and suggest changes to rules.
4. Provide final resolution for disputes and protests.
5. Ensure any rule changes are communicated to coaches and officials. Oversee player selection process for season drafts, competitive teams, etc.
6. Check league email in a timely manner.

ARTICLE VIII (Coordinator Positions)

A. FIELD AND EQUIPMENT COORDINATOR

1. Coordinate with each League Commissioner for the collection of all equipment issued by TCYBA from the Coaches.
2. Provide an inventory of all equipment.

3. Maintain and inventory of all equipment collected, and equipment that has been damaged or not returned to the Board at the end of each season.
4. Notify the Board of Directors of any Coach or Asst. Coach who has not returned any or all pieces of equipment that had been issued to them
5. Will assign equipment to the coaches and maintain a listing of all equipment issued to each coach and will obtain signature of receipt from each coach.
6. Responsible for keeping the inventory closet clean and organized.
7. On or before the 1st Official meeting after the close of each season, the Equipment Coordinator will be responsible for providing the Board of Directors an accurate inventory of all equipment collected and a report of any equipment damaged or not returned to the Association. This report must include the specific equipment damaged or missing and the pertinent Coaches signed equipment receipt. Any equipment damaged beyond normal wear and tear or not returned will be the sole responsibility of the head coach that was assigned the equipment.

B. CONCESSION COORDINATOR

1. Will identify all state and local health requirements and ensure that requirements are met.
2. Will make recommendations to the Board of Directors on improvements to the concession stand and concession equipment and will assist the Board of Directors in obtaining competitive bids for new equipment, concession-stocked goods and cost effective vendors.
3. Will generate an annual concession stand equipment inventory report. This report should include the working condition of each piece of equipment.
4. The Board of Directors may elect to enter into a contract with another organization to facilitate the concession operations for any given period of time so long as TCYBA receives a portion of the net proceeds.
5. Manage the relationship with the third party vendor
6. Work with local food trucks for special events as requested by event committees.

C. FUND RAISING COORDINATOR

1. Will be responsible for the TCYBA's Fund-Raising Projects.
2. Will coordinate with Vice President on business development initiatives.
3. Will research and present to the Board of Directors viable fund-raising options that the association can use through out the year.
4. Coordinate the scheduling, presentations, pickup and delivery of the fund-raiser products.
5. Work in conjunction with the Treasurer to ensure all fund-raiser monies are collected and accounted for.

D. VOLUNTEER COORDINATOR

1. Will be responsible for coordinating a volunteer pool to be utilized throughout the season.
2. Will Coordinate with Division commissioners in all divisions to create a list of Volunteer that will be used throughout the season.

3. Coordinate volunteer registration including facilitation of background checks, training/certification, and scheduling.
4. Work with local groups such as the high school.

E. SCHEDULING/TOURNAMENT COORDINATOR

1. Will be responsible for scheduling all practice times and games for the Recreational teams and Select team tournaments held at Five Star Complex.
2. Will ensure proper umpire coverage is available for games.
3. Will oversee the End of the Season Tournament for the Recreational teams.
4. Communicate scheduling with the Parks and Recreating Athletic Coordinator.

F. INFORMATION & WEB COORDINATOR

1. Manage the League's home page
2. Manage the online registration process, provide user help as needed, and ensure that league rosters are maintained on the site.
3. Assign administrative rights to Board Members.
4. Ensure that league news and scores are updated on a regular and timely basis.

H. BOARD MEMBERS

Board Members not elected to be officers, commissioners, or coordinators may be assigned duties as deemed necessary by the President. All Board Members are responsible for attending all called meetings of TCYBA. This position requires careful deliberation on all issues and consideration of the purpose of TCYBA. This position is extremely important to TCYBA due to the advice given to the Officers and the approval of all actions and expenditures.

Each Board Member will be on a rotating schedule to be Board Member on Duty at the fields when there are games scheduled. The designated Board Member on Duty will have this duty regardless of the age division playing. The Board Member on Duty will also have the responsibility to oversee the operation of the field lighting. The Board Member on Duty is there to represent TCYBA and resolve any situation that may arise.

Each Board Member will also be responsible for assisting in the preparation and function of Opening Day Ceremonies.

I. OTHER COORDINATOR POSITIONS or COMMITTEES

Other Coordinator Positions or Committees may be formed as deemed necessary.

ARTICLE IX (PROTEST, COMPLAINTS & DISCIPLINARY ACTION)

IX.1 PROTEST

9.1.1

All protests must be submitted in writing to any Board Member within 48 hrs. after said game has ended.

9.1.2

Each protest must include a protest fee of \$50.00.

- 9.1.3
Protest fee will be refunded if protest is ruled favorable.
- 9.1.4
Each protest will be carefully examined and will be accepted or denied by a majority vote from the Board of Directors, within 3 days from the time a committee member as been notified of such protest. (Board of Directors - Refer to Article VIII, Section I)
- 9.1.5
A final decision on protest may be appealed to the TCYBA Board within 24 hours and must be submitted to the Chair of the Board of Directors along with an "Appeal Fee" of \$100.00 for consideration.
- 9.1.6
When protest has been made in a game, the Head Umpire, the opposing Coach and Head Scorekeeper must be notified that the remainder of the game is being played under protest.
- 9.1.7
"Judgment Calls" in a game cannot be protested, only the rules of the game.
- 9.1.8
"Judgment Call" protest fee of \$50.00 will not be refundable.

IX.2 COMPLAINTS

- 9.2.1
A. The Board of Directors shall have the authority to suspend, discharge or otherwise discipline any player, manager, coach, umpire, league officer or other person whose conduct is in violation of the TCYBA Bylaws and General Rules and/or Rules and Regulations of USSSA Baseball and/or is considered detrimental to the best interest of the league. Said persons are not limited to residents or participants in TCYBA.
1. Persons subject to such discipline shall have the right to a hearing before the league officers before such discipline is imposed.
 2. In the event of discipline procedure involving a player, or other person under the age of 18, that person's parents shall be invited to attend.
 3. The hearing (mentioned in (1) and (2) shall be before the Board of Directors as referred to in Article IX, Section I of these Bylaws.
 4. Other cognizant parties may be invited when deemed necessary or appropriate, such as officials, umpires' representative, witness, etc.
 5. TCYBA Board Members shall maintain confidentiality in regard to these hearings and possible consequences except for that which is necessary among cognizant persons to administer the disciplinary action program. (See Article III, Section 3.4D)
- B. Procedure for reporting a conduct/discipline complaint: Any parent or guardian of a player, board member, coach or manager, umpire or commissioner may report a complaint under this heading. The complaint must be reported in writing (legibly) and mailed to TCYBA, P.O. Box 560473 The Colony, Texas 75056 and must be received within 72 hours of the occurrence or mailed via electronic mail to any Board Member. The complaint must include, as a minimum, name(s) or positive identification of the person(s) accused; name(s) of the team(s) involved; division in which occurrence took place (4U, 5U, 6U, etc); date and approximate time of the occurrence; status of the accused (player, coach, etc); witnesses, if any; and name, address and phone number and/or email address of person(s) making the complaint. Complaints under this heading must be confined to conduct/discipline issues. The Board will then respond to the complaint within 72 hours.
- 9.2.2
All parties listed in a formal complaint will be contacted by mail and/or electronic mail.
- 9.2.3

The TCYBA Board of Directors will hear all formal complaints. Once the Hearing is completed, disciplinary action, if any, will be assessed and carried out by the Board of Directors. (See Disciplinary Action Below)

IX.3 DISCIPLINARY ACTION

A. Persons, youth or adult, who refuse to comply with the rules of USSSA Baseball, or the League, may be considered for disciplinary action. The Board of Directors will have full authority to impose whatever penalty or penalties if any at all, they deem appropriate for any violation of all said rules.

B. The TCYBA Board of Directors reserves the right to immediately ban any individual it deems may pose a risk to the safety or well being of a player, spectator, coach, umpire or board member.

C. The TCYBA Board of Directors will review and investigate all reported incidents to the best of its ability.

D. Recognizing the difficulty of establishing specific penalties for a variety of violations of acceptable conduct, the following penalties are suggested. The Board of Directors may impose one or more which, in their opinion, appears to match the severity of the offense.

Warning. The offending person is to be advised, in writing, of the offense, and further advised that repetition of the offense shall result in a more severe penalty.

1. Forfeitures. The offending person is to be advised, in writing, that his/her offense has resulted in the forfeiture by the team he/she is affiliated, of a specific game or games for the purpose of team record and league standings. The game(s) will be played as usual except that the offender's affiliated team will suffer a loss by the score of 9 to 0 for each game forfeited regardless of the actual game score. If the Head Coach/Manager of the offender's affiliated team is not the offender, the Head Coach/Manager shall also be notified as above.

2. Suspension. The offending person is to be advised in writing that he or she has been suspended from all league activity for a specific number of games or days.

3. Dismissal. The offending person is to be advised in writing that he or she has been dismissed from the league for the remainder of the current season.

4. Barred. The offending person is to be advised in writing that he or she has been barred from present and future participation in the league, permanently, or for a specific number of years.

E. The following guidelines will be followed when disciplinary actions are taken.

1. Warnings are issued only one time; any further infractions will carry the minimum of suspension.

2. Suspension will be the minimum awarded penalty for any physical confrontation occurring.

3. Dismissal or Barring requires two-thirds majority vote of the entire Board of Directors. If the Board of Directors makes the recommendation for Dismissal for Barring, a Special Meeting of the Board of Directors should be called.

4. Any person found at fault in a disciplinary action will automatically be placed on probationary status for the remainder of the current season and the year immediately following.

5. Any person found at fault in a disciplinary action while on a probationary period will not be considered for application of coaching in the year immediately following.

9.3.1

Any person reported to have committed one of the following offenses will automatically be reviewed by the Board of Directors for Disciplinary Action. The following in no way represents the complete list of reviewable offenses and the Board of Directors reserves the right to add to this list without prior notice.

A. Any Head Coach, Asst. Coach, Player, spectator or Board Member who acts in an un-sportsmanlike manner, uses profane language, or does not act responsible toward the well being of any player.

- B. Any Head Coach, Asst. Coach, Player, spectator or Board Member who is found to be intoxicated by an intoxicating substance while on the playing field or on the ballpark grounds.
- C. Any Coach, spectator or Player ejected from a game. (Also see UMPIRES AUTHORITY Article XII)
- D. Physical or Verbal abuse of a Player, Coach, Umpire, spectator or Board Member.
- E. Repeated confrontations with Coaches, Umpires or Board Members.
- F. Malicious damage or misuse of TCYBA property or equipment.
Social media
- G. All Actions Listed under rule VII, Acts of Disbarment, in the USSSA National by-laws

9.3.2
Any person named in an incident that is reviewed by the Board of Directors, whether deemed worthy of disciplinary action or not, will be notified either by mail and/or electronic mail of the Committee's final decision.

9.3.3
Any Disciplinary Action handed down by the Board of Directors is in immediate effect and shall remain in effect regardless of any pending appeal.

9.3.4
The decision of the Board of Directors may be appealed to the TCYBA Board.

9.3.5
The Board of Directors will resolve major conflicts between a parent and a coach.

IX.4. CODES OF ETHICS

All Coaches, Players, Parents, Spectators and Board Members must adhere to the respective Codes of Ethics.

ARTICLE X (REGISTRATION)

10.1
Valid registration shall be defined as a properly executed signed registration application, also including proper application fees as deemed necessary by the BOARD OF DIRECTORS.

10.2
Any registration application deemed non-valid or fraudulent shall cause the applicant to be ineligible for the duration of the season and all games said applicant participated in shall be forfeited.

10.3
Registration fees will not be refunded after the recreational draft for any reason unless approved by the BOARD OF DIRECTORS.

10.4
Each player will be required to submit a Birth Certificate at time of registration, or to League Secretary, before the first scheduled game or the player will be ineligible to participate. All Head Coaches will be required to turn in their player's Birth Certificate to their Commissioners, to be submitted to the league Secretary before the first game.

10.5
Each applicants Birth Certificate shall certify age eligibility.

10.6
Any other form stating proof of age may be presented to the Board of Directors for their approval.

10.7
The age limits of each division shall be as described under USSSA Rules. An "Illegal Player" is one who does not meet requirements as to age, or registration rules.

A. Any player found to be illegal shall be suspended for the remainder of the season and all games in which player participated in shall be forfeited.

B. Players will be allowed to participate in other Baseball Associations as well as TCYBA.

10.8
If a player is unable to pay the registration fee, they may submit a request for scholarship to the Board of Directors for approval.

ARTICLE XI (COACHING GUIDELINES & RESPONSIBILITIES)

11.1
All participating coaches must be on file and approved by the TCYBA BOARD OF DIRECTORS prior to the draft, the following will be the order in which a prospective coach will be allowed to have a team.

- A. First Choice – A Head Coach returning from last season.
- B. Second Choice – A Head Coach returning from last year.
- C. Third Choice – An Assistant Coach returning from last season.
- D. Fourth Choice – An Assistant Coach returning from last year.
- E. Fifth Choice – A Head Coach returning from previous years.
- F. Sixth Choice- Prospective new Coach wanting a team.

11.2
In case of equal seniority, the final decision, (as to who gets a team), shall be made by the Board of Directors.

11.3
Any TCYBA Board Member, including President, is eligible to coach or manage a team(s) in any division.

11.4
Any Head Coach or Asst. Coach who acts in an unsportsmanlike manner, uses profane language, does not act responsible toward the well being of any player shall be held accountable by the TCYBA Board of Directors. If found guilty by the Board, said person or persons, shall be punished as deemed necessary by the Board of Directors. (Also see: Article IX.3)

- A. If found guilty by the Board, shall be disciplined as deemed necessary by the Board of Directors.
- B. There shall be absolutely no appeals for any and all punishments handed down from the TCYBA Board of Directors.

11.5
Any Head Coach, Asst. Coach, Player or any Board Member who is found to be intoxicated by an intoxicating substance while on the playing field or on the ballpark grounds, shall be subject to a Disciplinary Hearing (See Article IX.3), and may be permanently banned from TCYBA by the Board of Directors.

- A. This also includes parents and spectators as well.
- B. Anyone noticed in this condition should be reported to a Board Member immediately.

11.6
Any person interested in becoming a Head Coach or Assistant Coach must be willing to attend a coaching clinic, and agree to a personal background check. The cost of the background check will be the responsibility of the coach unless otherwise provided for by TCYBA. Coaches will also be required to attend all coach's meetings called as "Mandatory Coaches Meeting."

11.7
All Head Coaches and Asst. Coaches must be 18 years of age or older. Younger participants may assist, but can not be considered for these positions unless special approval by the board is granted.

11.8
Each Head Coach or Asst. Coach, is requested to coach (one) team, in (one) division, unless authorized by the Board of Directors of TCYBA. Coaching on more than one team is allowed, but may result in scheduling conflicts surrounding practices, tournaments and games.

11.9
All Coaches will be responsible for obtaining the bases and marking the field prior to their game and raking the field after the game, unless provisions have been made by TCYBA or the city/parks dept.

11.10
All Coaches, in the last game played, will be responsible for returning the bases to the equipment box directly after the game. This also includes rain-shortened games. 11.11

Any Head Coach or Asst. Coach having (TCYBA related), uncollected monies and or equipment that has not been returned, will not be eligible to participate in any part of TCYBA, until all monies due are paid in full to the satisfaction of the TCYBA Board of Directors. -

ARTICLE XII (UMPIRES AUTHORITY)

12.1
The Umpires of the game will have complete and absolute control of the game. The site director/tournament director may be called upon at the umpires request or in the event that an umpire may become biased toward rulings.

12.2
Each Umpire has the authority to eject any Coach, or player during the game, for any reason they deem necessary.

12.3
Any Coach or Player who has been ejected from a game shall automatically be suspended from their next scheduled game.

12.4
In the event a parent or a spectator is deemed uncontrollable by an Umpire of the game, the Head Coach of said person(s) team shall be warned of such problem. After such warning has been issued and the problem continues to occur, the Umpire shall have the authority to eject, (the parent(s), and the Head Coach of said team), from the playing field, dugout, and/or bleachers.

- A. If a parent, Head Coach or spectator who has been ejected from the game refuses to leave, the Umpire shall have the authority to stop and forfeit the game to the opposing team.
- B. Any Head Coach or Player, spectator or parent, that has been ejected from the game will not be allowed to direct his or her team in any manner during the entire game.
- C. Any Coach, Player, spectator or parent who is ejected from a game must leave the ballpark for the remainder of the game.

ARTICLE XIII (PRACTICING)

13.1
Co – sponsor agreement

13.2
No team involved with TCYBA will be allowed to practice anyone who is not properly registered with TCYBA.

13.3

All players must be notified of their team's practices and allowed to participate.

13.4

No recreational team shall practice more than six (6) hours each week. This does not include scheduled games.

13.7

All safety equipment must be used in practice as required during actual league games.

13.8

Any violation of the practice rules will be punishable as deemed necessary by the Board of Directors.

ARTICLE XIV (TEAM SELECTION/DRAFTING PROCEDURES)

14.1

As per USSSA guidelines, player and team selections for Recreational baseball will be based on a draft that is intended to achieve a level of competitive balance between each of the teams competing within TCYBA.

14.2

Spring Player Evaluation

The Spring Season drafting procedures will be commenced after an evaluation (referred to as the Spring Evaluation) of all players signed up for the Spring baseball season. The Spring Evaluation will be conducted after registration is completed and will be attended by all coaches, commissioners and representatives of the TCYBA Board.

The Spring Evaluation will consist of baseball fundamental drills under the supervision of the attendees

All players participating in the Spring Evaluation will be ranked by the attendees at a subsequent meeting held by the TCYBA board following the evaluation.

The rankings will only be made available to the attendees for team selection purposes and will not be made available to parents or players.

14.3

Spring Team Selection Process

Returning coaches to the Spring Season will be able to retain up to four (4) players from their prior Spring team. All other players that are not selected as retained will be included in the assignment pool. Head Coaches must alert the TCYBA Board of the players being retained prior to the start of the Team Selection Process.

If a player does not participate in the Spring Evaluation, that player may be one of the four players retained by a coach, but cannot be subject to any of the available trading procedures detailed below.

After the returning coaches have selected their four retained players, returning coaches that retained less than four (4) players will be awarded the highest ranked players in the pool until that coach has four players.

New coaches will then be awarded the next set of the four highest ranked players.

All players that were not retained will be assigned to groups equal to the number of teams in each league. The assignment to each group will be based on the player ranking.

The players are assigned to each group through a snake draft where the group that got the lowest ranked player in the previous round will get the highest ranked player in next round and so on, until all groups have a sufficient number of players.

Once all groups are filled, a draw will then be held that establishes the order for coaches to select the group of players that will make up the remainder of their teams. Priority for the draw will go to returning coaches.

14.4 - Trades and Accommodations after team selections

After the selection process is completed, the following trade accommodations may be made by the teams:

Head Coaches can trade up to two players with any other team, as long as the trade involves both players that are equally ranked.

Players that did not participate in the Spring Evaluation are excluded from any trade.

All other accommodations or modifications to teams will need to be specifically approved by the board.

14.5

Fall Season Team Selection Procedure

TCYBA considers the Fall Baseball season as a continuation of the Spring Season. It is less competitive and is more focused on player development than the Spring. Therefore, there will be less of a formal approach to the team selection process and retention of players from the Spring season will be not be limited.

14.6

Retention of returning players

Returning teams from the Spring Season must take back all returning players who sign up for the Fall Season. The only exception is when a player's parents or guardian wishes to place their child back in to the draft.

Returning players who have signed up for TCYBA Fall Season will be placed on the same team they played for in the previous spring season. Players who do not request to be placed on the same team will be placed into a draft. Coaches cannot draft players who have requested not to return to their team. Players who wish to leave their previous team to return to the draft may do so by indicating on the player registration form that they wish to be dropped by the previous team. This registration form must be completed by the player's parent/legal guardian or be submitted to the TCYBA Board.

New players and those that were not on a previous Spring team, who wish to participate in the Fall Season will be placed into the draft for the upcoming Fall Season. Players wishing to participate in the Fall Season who played for the league last spring and whose team is not participating in the Fall Season will also be placed into the draft.

14.7

Fall Team Selection Process

All available players (new players, players from non-participating teams and those that choose to not be on their prior Spring teams) will be placed on Fall baseball teams at a meeting attended by TCYBA board and Fall Head Coaches (or their team representative).

TCYBA Board with Head Coaches (or team representative) will oversee the placement of available players not returning to best achieve competitive balance and player development goals.

14.8

Team Selection Notes

Players who are assigned to new teams in the fall can return to their previous spring team if that team chooses to retain them in the next spring season, even if the player would like to stay with the Fall team going forward. This is done to keep our teams classified as Class "A" Recreational teams. USSSA states that teams may not be combined and players may not be placed on teams as this would result in a "Select" or "AA" team classification.

Returning Teams: A returning team is any team made up of 6 or more players from the previous Spring Season. This is based on USSSA classification guidelines. If a coach leaves the team, then either of the 2 listed assistant coaches can take over as head coach. If all three coaches leave the team, but 6 or more players remain together, the team will remain the same. The team may change names and head coaches, but USSSA will track the stats as the SAME team. Any returning team will have their outside "picks" used as long as those players are still with the "returning team."

Scenarios:

Player is new to The Colony and wants to play baseball. Player will attend the Spring Evaluation and be ranked and placed into the draft , and may stay with that team as long as the team does not have too many returning players in the Fall season, otherwise that player will return to the draft.

Player's team is not playing fall ball. Player will be placed in the draft for the fall season. That player may then return to his Spring team, if retained, if that team returns to TCYBA. If the Spring team does not return, then that player enters the Spring Selection process.

Team Coaches move to Select: If a coach and some of the players for a team moves to select, then any remaining players can stay together and be placed on a returning team that has room on their roster, or a new team can be created with the players staying together.

ARTICLE XV (INSURANCE)

15.1
TCYBA shall provide Insurance for every player involved in this Association.

15.2
Insurance coverage shall be in place no later than February of each year.

ARTICLE XVI (TOURNAMENTS)

16.1
TCYBA any time throughout the year may host tournaments open to teams outside the recreational and/or leagues to be used for Association fundraisers. All events must go through the special events coordinator as per the facility usage agreement and city ordinances.

16.2
The Scheduling/tournament coordinator will have the duty of staffing all open tournaments with the appropriate number of facilitators.

16.3
The Board of Directors may approve reasonable compensation to TCYBA Board Members or any other individual to facilitate any tournament open to teams outside the recreational and/or leagues.

16.4
The total dollar amount of compensation that may be paid to all tournament facilitators will not be more than 50% of the gate fees collected unless otherwise approved by the TCYBA Board of Directors, per event.

ARTICLE XVII (AWARDS)

The TCYBA Board of Directors will determine all awards as deemed appropriate for that season.

ARTICLE XVIII (AMENDMENTS TO BYLAWS)

The Bylaws of this Association may be amended at any Regular or Special Meeting of the TCYBA Board of Directors after the proposed amendments have been presented at a Regular or Special Meeting of the TCYBA Board of Directors and tabled for a period

of not less than seven days. After the seven-day waiting period, these Bylaws may be amended at any Regular or Special meeting of the TCYBA Board of Directors after such amendments receive a two-thirds affirmative vote of all TCYBA Board members.

ARTICLE XIX (DISSOLUTION)

Upon the dissolution of this corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code (or corresponding section of any future tax code), or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any assets not so disposed of shall be disposed by the district court of the county in which the registered office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.